



## Minutes of the **Swansea Public Services Board** **Joint Committee**

**Multi-Location Meeting - Gloucester Room, Guildhall / MS**

**Teams**

**Tuesday, 21 June 2022 at 3.00 pm**

### **Present:**

Leanne Ahern, Swansea Council  
Amanda Carr, Swansea Council for Voluntary Service  
Jennifer Davies, Swansea Bay University Health Board  
Adele Dunstan, Swansea Council  
Martyn Evans, Natural Resources Wales  
Louise Gibbard, Swansea Council  
Mark Gosney, Swansea Council  
Sian Harrop-Griffiths, Swansea Bay University Health Board  
Adam Hill, Swansea Council  
Steve King, Swansea Council  
Andrea Lewis, Swansea Council  
Allison Lowe, Swansea Council  
Trudi Meyrick, South Wales Police  
Roger Thomas, Mid & West Wales Fire & Rescue Service  
Lee Wenham, Swansea Council  
Steve Wilson, Welsh Water

### **Apologies for Absence**

Professor Chris Jones, Welsh Government  
Keith Reid, Public Health, Swansea Bay University Health Board

#### **1 Election of Chair for the Municipal Year 2022-2023.**

**Resolved** that Councillor Andrea Lewis, Swansea Council be elected Chair for the Municipal Year 2022-2023.

**Councillor Andrea Lewis, (Chair) Presided**

#### **2 Election of Vice Chair for the Municipal Year 2022-2023.**

**Resolved** that Roger Thomas, Mid & West Wales Fire & Rescue Service be elected Vice Chair for the Municipal Year 2022-2023.

#### **3 Disclosures of Personal & Prejudicial Interest.**

No declarations were made.

#### **4 Minutes.**

**Approved** subject to the following amendment:

Attendance: Roger Thomas' organisation be amended to read Mid & West Wales Fire & Rescue Service.

#### **5 Update on Actions from Previous Meeting - None.**

Whilst there were no update on actions from the previous meeting, Adam Hill requested that all statutory members respond by email in respect of the Annual Report to ensure its publication by the end of July.

#### **6 Public Question Time.**

There were no public questions.

#### **7 Review of Terms of Reference.**

Adam Hill, Swansea Council outlined the previously agreed Terms of Reference for Swansea Public Services Board Joint Committee, which for good governance, he explained, should be reviewed at the start of a new Term of Office following a Local Government Election.

**Approved** subject to the following amendments:

- 1) Document refers to both Statutory Members and Statutory Partners – consistency required;
- 2) 8c read “Mid and West Wales Fire and Rescue Authority”;
- 3) 9c read “Mid and West Wales Fire and Rescue Authority”.

#### **8 Welsh Water- Drainage & Waste Water Management Plan (Over 25 Years).**

Steve Wilson, Welsh Water provided a presentation in relation to the Drainage & Waste Water Management Plan. This was due to a new requirement on water companies across England & Wales.

The presentation outlined details of the plan, the defining conditions which included sewage plan, drainage plan and emergency flood plan and outlined the role of:

- Joint Programme Boards - established to manage joint funds and agree programmes of work.
- Project Boards - work as enablers between Programme Boards and Community Projects to agree resource plans and build business cases.
- Community Projects - work with Community Project Boards to develop and implement solutions to local pollution and flooding issues.

A consultation phase would commence at the beginning of July and run for 10 weeks. Various stakeholders would be consulted in order to develop opportunities to manage rainfall in a different way. Removing surface water from the sewer network

would be the major challenge for Wales in the next 10-20 years. Discussions with Council Officers had already commenced in respect of the next phase of the City Centre redevelopment works.

The Chair thanked Steve Wilson for the informative presentation.

## **9 Summer of Fun.**

Mark Gosney, Swansea Council provided a presentation on the Summer of Fun project which was funded by Welsh Government in July 2021.

He outlined the following information:

Progression;  
Stats for the Winter of Wellbeing;  
Stats for the Winter of Wellbeing 50+;  
Evaluation;  
Next steps.

The presentation also included a video that had been produced which could be accessed via the following link:

[BSLh264 - HD 1080p - HD 1080p.mov \(dropbox.com\)](#)

The Chair thanked the Officer for the presentation.

## **10 Walking in our Shoes.**

Roger Thomas, Mid & West Wales Fire & Rescue Service invited partners to attend one of the Fire Service sites in order to outline their day to day activities and establish whether any sort of collaboration / working more effectively together could take place. It was suggested that other partners could offer the same opportunity as there may be themes that could benefit future work programmes.

The Chair fully supported the proposal and thanked The Chief Fire Officer for the invitation.

## **11 Human Rights City.**

Councillor Louise Gibbard, supported by Lee Wenham and Adele Dunstan, Swansea Council provided a presentation on the current situation in relation to the Human Rights City.

The presentation outlined:

- Our commitment;
- Progress to date;
- Priorities;
- Action Plan for all;
- What had been asked of the Leadership Team in Swansea Council;

- What Swansea Council were currently leading on.

**Roger Thomas (Vice Chair), Presided**

Discussions focussed on:

- What could the PSB do more collectively and add value than it had so far? How was the work being undertaken making an impact? It was suggested "Human Rights City" be a regular item on the Joint Committee agenda, where examples of good practice / shared learning could highlight the great work being undertaken in each organisation.
- Develop the wellbeing plan with a focus on "rights".
- Workstreams to lead and feed back to the Joint Committee.
- Timing was an issue therefore a separate meeting would be required to discuss the various topics that were required to fit into the plan.

Lee Wenham confirmed that the communications plan that was currently being developed, had been shared with partners' Communication Teams. The Leader would be meeting with key partners in the near future to discuss the whole Human Rights City progress. In addition, a pocket guide would be developed and it was hoped that by December we would be able to announce Swansea as a Human Rights City.

**12 Local Well-being Assessment Update.**

Steve King, Information, Research & GIS Team Leader, Swansea Council presented a report to set out progress on the Assessment of Local Well-being 2022 and to outline requirements for the Swansea Well-being Plan by 2023.

It was suggested that due to timescales that the priorities for the assessment that would be considered via the formal planning group and editorial group be recommended to the Joint Committee via email to ensure that it met the timeline outlined in paragraph 4.5. However, some partners felt that an additional dedicated meeting be held to oversee the output / proposals in order to be able to fully consider the shape and content of the Wellbeing Plan. It was stressed that the meeting would need to be held in the next 4-6 weeks and commitment from all partners to attend would be imperative. The attendee(s) would need to be able to make strategic decisions on behalf of their individual organisation.

Clarification was also required in relation to paragraph 4.6 - whether the objectives could be drafted prior to or not until after the 14 week consultation period?

**Resolved** that:

- 1) The Joint Committee note the report, including the conclusion of the assessment, an update on the analysis commission, and requirements / key stages towards the Well-being Plan.
- 2) The Joint Committee approve the setting up of a 'Well-being Plan Group', based on the approach used for the Assessment Editorial Group and including representatives of the statutory partners.

**13 Strategy, Ideas, Suggestions Around Public Engagement (Promotion of the PSB / Raise Awareness).**

Adam Hill requested ideas from the Joint Committee in order to improve engagement with the public. He suggested that "Communications Opportunities" be added to the priorities within the performance frameworks to highlight planned events in order to engage with each of the workstreams. He also suggested adding a standing item to the Joint Committee agenda.

Sian Harrop-Griffiths stated that the Health Board would probably be able offer more assistance in the forthcoming months as they were in the process of expanding their communications arrangements.

**Action:** "Engagement" be a standing item on the Joint Committee agenda.

**14 Performance Framework / Highlight Reports from the 4 Workstreams.**

The highlight reports were noted.

**15 Future Partnership Forum Ideas / Arrangements.**

Adam Hill requested ideas / topics from partners for the next Partnership Forum.

**Action:** Ideas / topics to be forwarded to Leanne Ahern in the next few weeks.

**16 Support Finance Bid 2022/2023.**

For information.

**17 Scrutiny Letter (Public Services Board).**

For information.

**18 Scrutiny Letter (Safer Swansea Partnership).**

For information.

**19 Letter from Neath Port Talbot PSB Chair (Thriving at Work).**

For information.

**20 Feedback on Well-being Assessment from Future Generations Commissioner / Welsh Government / Natural Resources Wales.**

For information.

**21 Future Work Programme.**

The Forward Work Programme was noted.

Minutes of the Swansea Public Services Board Joint Committee (21.06.2022)  
Cont'd

The meeting ended at 4.45 pm

**Chair**